



Mid Surrey Dementia Care Trust

The Conservatory Club  
Fairfield Centre  
34 The Swan Centre  
Leatherhead  
KT22 8AH

Tel: 07913 707704  
[www.midsurreydementiacare.co.uk](http://www.midsurreydementiacare.co.uk)

31<sup>st</sup> January, 2019

Dear Sir/Madam,

### **VOLUNTEERING OPPORTUNITY**

We are writing to organisations in this area to ask whether you would be prepared to approach your members to ask if anyone might be interested in becoming a volunteer for one day each week at the small social club that our charity runs in Leatherhead.

The club operates out of a conservatory, hence its name The Conservatory Club. It is run for people who have recently been diagnosed and are in the early stages of dementia to help them to maintain their social and communication skills by meeting with others in a safe and relaxed environment. Our small team is led by a Club Manager who is responsible for the members' welfare and who supervises daily activities, helped by a volunteer each weekday between 10am and 3pm.

I attach our Volunteer Specification and Profile that explains the role in more detail. If anyone would like more information on our club then please contact me on the telephone number below or ring our Club Manager Pauline Simons on 07913-707704.

Thank you, in anticipation, for your help in this matter.

Yours faithfully

Hilary Hills  
Trustee, Mid Surrey Dementia Care Trust  
01372-273892

# Mid-Surrey Dementia Care Trust

## The Conservatory Club

### VOLUNTEER PROFILE

As a volunteer helper, you would assist the leader of this successful and well-established social group. We have up to 8 members a day who are elderly and confused but in the main physically active although some members do require a degree of assistance. The group aims to provide carers with a break and members with social contact and stimulation in a pleasant and relaxed environment. Members do not have personal care needs but may require some assistance with purchasing drinks and meals and finding their way around the centre. Many enjoy an accompanied walk and occasional outings are arranged.

The group meets daily from Monday to Friday between 10am and 3pm in the conservatory at the Fairfield Centre, Leatherhead. You would work with 1-2 other helpers and receive support and supervision from the group leader. We would welcome enquiries from volunteers able to help for some of the session or to provide holiday relief. We are able to pay travel expenses and the cost of drinks and the mid-day meal served in the Centre. Training is provided.

The group is lively and friendly and the staff is welcoming and supportive. The existing long-standing volunteers report deriving considerable satisfaction from their participation.

### VOLUNTEER SPECIFICATION

You will need to have:

- A sociable and friendly disposition
- An understanding of the difficulties faced by people who are confused and forgetful, or an interest and willingness to learn
- Personal maturity and resilience
- Honesty
- A sense of humour
- Flexibility
- Transport to the Centre
- A willingness to allow the Trust to apply for a Disclosure and Barring Service (DBS) check on your behalf
- A brief personal reference, from someone other than a family member

This position might suit a volunteer who is looking for a rewarding and challenging experience and social contact. Ex-carers have found this position particularly rewarding.

***If you are interested and would like further information please contact:***

**The Conservatory Club  
Fairfield Centre  
The Swan Centre, Leatherhead  
KT22 8AH**

**Telephone 07913-707704 (Mon - Fri between 10.30am and 3.00 pm)**