

**THE BOOKHAMS RESIDENTS' ASSOCIATION**  
Company Limited by Guarantee - Number 10053863

**Minutes of the Committee Meeting held on**  
**Monday 9<sup>th</sup> April 2018**  
**at St Nicolas Church Room at 7.30pm**

**Present:** Peter Seaward (chair), John Allen, Keith Francis, Andrew Freeman, John Howarth, Arthur Field, Julia Dickinson, Ray Pritchard, Nick Forrer, Frances Fancourt, Chris Pullan, Les Huett, Marian Williams, David Cox, Geoff Tranter, Stan Miles

**Invited Councillors:** Cllr. Clare Curran,

**Ordinary Members:** Clifford Wright

**Apologies:** Michael Agius, Margaret Lawson, Cllr. John Chandler, Cllr. Metin Huseyin, Tony Alsbury, Liz Pemberton, Cllr Simon Edge, Phil Harris, Michael Anderson, Michelle Smith, David Smith, Cllr. Jatin Patel, Cllr. Lucy Botting,

**1. Minutes**

The Minutes of the previous meeting were accepted as an accurate record.

**2. Matters Arising**

There were no matters arising not elsewhere on the agenda.

**3. Correspondence**

**BRA Insurance:** Chris Pullan reported that he had renewed the BRA's public liability insurance at a cost of £390.15.

**4. Group Updates**

**4.1 Management Group**

**Accounts:** It was reported that the accounts had now been audited showing a surplus of £346 and reserves of £8,830. The accounts need to be submitted to Companies House by the end of September. The 2015/16 accounts have already been submitted.

**DDOC:** The use of DDOC monies is on hold until the final decision of the Howard of Effingham is known. Thereafter, if not required, then funds would be set aside for young people and used at the discretion of the BRA committee.

**General Data Protection Regulation (GDPR):** John Howarth reported that the BRA does not need the consent of members to be on the BRA's database.

**AGM:** The Calling Notice is in the Newsletter. Any items for discussion to be submitted to Andy Freeman with proxy requests to John Howarth.

## 4.2 Planning Group

**Planning Applications:** The Planning Committee had looked at 22 applications but had not felt compelled to comment on any of them.

**Neighbourhood Development Plan (NDP):** Stan Miles reported that the Bookham NDP is being ignored when making planning decisions and had submitted a complaint. If it could be arranged, then members of the former Bookham Vanguard should write in to complain as they had spent, collectively, thousands of hours in developing the NDP. Unfortunately, there are no Bookham councillors on the Development Control Committee so it was suggested that Ashted councillors should be engaged to speak on the BRA's behalf. There was a view expressed that due to the cost of going to appeal that decisions were being made in favour of developers.

**Driveways and Paths:** There was a discussion on driveways as there seems to be confusion, i.e. when is a driveway not a driveway? Guidance suggests that it becomes a driveway when it serves 6 or more houses. There was also an incident when waste bin collections hadn't been collected because they were left on access roads and not the public road system **Action: Peter Seaward to meet with the Planning Officer to discuss.**

## 4.3 Environment Group

**Pot Holes:** Michael Agius and Peter Seaward had personally counted 50 potholes in, for example, the Garstons, Dorking Road, Chapple Lane, and others. Clare Curran agreed that potholes were an issue and that the maintenance budget was inadequate, however, the cost to Surrey Highways to repair and maintain the road system would cost around £750m, money which the Council does not have. As a result Highways will always be playing catch-up. It was noted that many of the residential roads are made of concrete and there are issues with the surface peeling or eroding away, but these are not classified as potholes.

It was suggested that the directors, being relatively well paid, should be more imaginative to come up with solutions.

**Action: All to report potholes on the SCC website.**

On the positive side, Young Street would be resurfaced in August.

**Minor Works Fund:** Clare reported that she has a small budget of £7,500 for minor road works in Bookham and Fetcham West. **Action: All suggestions to be sent to Clare.**

**Small Works Team:** The small works team is still operational and will be in Bookham for one week in every six.

## 4.4 Community Group

**Education:** The admissions policy for the Howard of Effingham was raised. Now that the school is an Academy the intake numbers and procedures is less clear. **Action: David Cox to liaise with Cllr. Clair Pottier, SCC Executive lead for education.**

**Trees:** Frances Fancourt reported that she was attending a Tree Warden north Mole Valley meeting, including Fetcham, Ashted and Leatherhead residents' association, on 16<sup>th</sup> April.

Les Huett asked for a list of the trees that had been planted for inclusion on the BRA website. **Action: Frances to send Les a list of newly planted trees.**

**Vandalism:** It was noted that there had been a spate of vandalism over the Easter weekend in Church Road. The BRA is seeking a quote for a CCTV camera at this end of the village to cover the square about which might help deter future occurrences.

**Neighbourhood Watch:** Efforts are being made in the village to revitalise this initiative.

**Bookstall:** Village Day is on the 16<sup>th</sup> June and Tony Alsbury is accepting books. **Action: Michael Agius to put a rota together prior to the event.**

#### 4.5 Communications and Membership Group

**Road Stewards:** Les Huett reported that the BRA is short of 24 road stewards covering 32 roads.

**Communications Update:** Les reported that:

- The Newsletter was now at the printers and this will be distributed in the coming weeks. In addition, 10 BRA leaflets will be given to road stewards should anyone ask what the BRA does.
- Website: The planning page has been updated and a new village events page added. Also, three emails had been received via the website and 5 calls via the 0300 service.
- Facebook now has 79 followers.
- A litter Pick poster was now on all noticeboards.

**Membership Secretary:** An expression of interest has been received from someone in taking on this role.

**Look Local:** Article this month to cover litter picks and the silent soldier.

#### 4.6 Business Group

No report.

### 5. Projects Update

5.1 **War Memorial:** Waiting on the Church Chancellor.

5.2 **Great & Little Bookham campaign:** Sir Paul Beresford, MP, has offered his support to the campaign. The deadline for signing the petition is the end of August.

5.3 **Weales Clock** – nil to report

5.4 **Old Barn Hall (barrier to the field)** – nil to report

5.5 **Benches** (Windsor Castle and Weales) – nil to report

5.6 **Lower Shott Planting Scheme** – nil to report

5.7 **Jim Smith Memorial Copse** – nil to report

5.8 **Bookham Map:** The library holds a 17<sup>th</sup> century map which could be put on display if an appropriate cabinet could be purchased. **Action: Peter Seaward to investigate.**

## 6. **Any Other Business**

6.1 **Norbury Car Parks:** Clare Curran said she has been inundated with emails from people about the proposed new car parking fees for the Norbury Par car parks.

6.2 **Transform Leatherhead:** John Howarth reported that next meeting of the Reference Group is on the 17<sup>th</sup> May and, following that, there would be a public event on the 24<sup>th</sup>. There is a new marketing manager in post and a quiz is being arranged for the 12<sup>th</sup> May.

6.3 **The Grove Estate:** It was reported that several residents on the estate felt intimidated and uncomfortable by the attitude of some residents. **Action: Peter Seaward to take this up with the members of the Joint Action Group (Cllr. Metin Huseyin, Cllr. Simon Edge, Phil Harris).**

7. **Next BRA Meeting:** Monday 14<sup>th</sup> May 2018 at 7:30 pm.