

# THE BOOKHAMS RESIDENTS' ASSOCIATION

Company Limited by Guarantee - Number 10053863

## Minutes of the first Directors' Meeting held on Wednesday 29<sup>th</sup> September 2016 at 4 Atwood, Bookham, Surrey, KT23 3BH at 5:00 pm

**Directors Present:** Peter Seaward (Chair) (PS), Michael Agius (MA), Andrew Freeman (AF), Chris Pullan (CP), Cllr. Simon Edge (SE)

**In Attendance:** John Howarth (Company Secretary) (JH), Nick Forrer (Minutes Secretary) (NF),

**Apologies:** David Smith (DS), Cllr. Clare Curran (CC),

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### 1 Quorum

IT WAS CONFIRMED that notice of the meeting had been given to all the Directors of the Company.

IT WAS NOTED that a quorum of Directors was present at the meeting in accordance with the Company's Articles of Association.

### 2 Previous Minutes

IT WAS ACCEPTED that the minutes of the 29<sup>th</sup> June 2016 were an accurate record.

### 3 Village Council Petition

IT WAS NOTED that the petition for the formation of a Village Council for Bookham has met the minimum number for consideration by Mole Valley District Council (MVDC). Relevant Bookham parties will be contacted to seek their views to be submitted by March of next year.

After consideration of all views submitted, MVDC will decide whether an advisory poll of Bookham Residents in May will be required before coming to a final decision.

The BRA newsletter in the Autumn will have articles on this subject.

It is likely that there will be a poll on the Bookham Neighbourhood Development Plan (NDP) at the same time as the advisory poll.

There will be a meeting of the Road Stewards on the 17<sup>th</sup> November at 7:30 pm where the impact of having a Village Council can be discussed. Also some feedback on the effectiveness of grass cutting around the Road Stewards' houses.

### 4 Collection of Membership Fees

PS mentioned that there will be a meeting with Fetcham Residents Association to discuss how they use PayPal for the collection of fees and how much it costs.

### 5 Bank Fees

CP reported that the Barclays Bank fees for running a company account were higher than before when we were only an association. We will continue the arrangement for another year and then review.

### 6 Possible Future Expenditure

As part of a budgetary plan the future expenditure to consider and agree later are: -

- An electronic sign at £3,000
- CCTV to cover the square-about and the nearby ATM. This would be some £4,500.
- The storing, checking and repairing of Vehicle-Activated Signs (VASs) will need to be considered and where the liability should lie.

**7 Next Directors' Meeting**

To be confirmed.

**8 End of Meeting**

There being no other business the meeting ended at 7:20 pm.

**Signed:** ..... by email .....Peter Seaward, Chair

**Dated:** ..... 29 September 2016