

The Bookhams Residents' Association
Minutes of the Meeting of the Directors
held at 6.00pm on Wednesday 26th April 2017
at [REDACTED] Bookham, Surrey, KT23 3BH

Present:

Directors: Peter Seaward (Chair) (PS), Michael Agius (MA), Cllr Clare Curran (CC), Cllr Simon Edge (SE), Andrew Freeman (AF), Chris Pullan (CP), David Smith (DS)

Company Secretary: John Howarth (JGH)

1. Apologies for Absence

There were no apologies for absence.

2. Minutes of the meeting held on September 29th 2016

These were **ACCEPTED** as a true record of the meeting.

3. Village Council Debate

JGH confirmed that he had delivered the written petition to Simon Trevaskis at MVDC on Monday 13th March and that it would be considered by MVDC as part of the evidence in addition to the signatures on the e-petition. He also confirmed that the number of signatures on the e-petition were sufficient to give the BRA the opportunity to address the full Council at the meeting (probably in July) when this issue was being decided.

The meeting noted that the debate on the issue was being held in the Barn Hall, in "Question Time" format the following evening (27th April) prior to the village referendum on May 4th. All were encouraged to attend.

4. Arrangements for AGM on May 18th 2017

4.1 Retirement by Rotation

In accordance with the Articles of Association one third of the Directors had to retire from the Board and offer themselves for re-election. JGH reminded the meeting that this rule did not apply to those directors appointed by the two Local Authorities (i.e. Cllr Clare Curran and Cllr Simon Edge). Michael Agius had volunteered to put his name forward and this was included on the AGM Calling Notice. He **CONFIRMED** that this was till his intention. It was noted that, subject to the appointment of David Smith being approved by the meeting (see Minute 4.2) then at the AGM in 2018 two Directors (selected from AF, CP and PS) would have to retire from the Board.

4.2 Ratification of Director appointed since the first AGM

The meeting noted that it was a requirement that David Smith (appointed on 13th July 2016) to have his appointment ratified by the meeting. DS **CONFIRMED** that it was still his intention to have his name put forward.

4.3 Any Other Nominations

JGH said that he had received no other nominations following the inclusion of the Calling Notice in the Spring Newsletter (closing date 27th April). AF said he had yet received no notification of any

Motions for Discussion at the AGM, but noted there was still time for this to happen since the the closing date for this was 4th May.

4.4 Company Accounts

The meeting noted that the accounts for the Limited Company would cover the period from 29th May 2016 until 31st December 2016 and that these accounts would be filed with Companies House in due course (i.e. no later than September 30th 2017). However, for purposes of comparison (i.e. Year 2016 with Year 2015) a statement of accounts would be prepared in the usual format for the meeting, and would thus be a combination of the period from 1st January 2016 to 28th May 2016 (for the unincorporated association) and from 29th May 2016 to 31st December 2016 (for the Limited Company).

ACTION: CP & JGH

5. Any Other Business

There were no other items of business.

6. Date of Next Meeting

To be advised.