

# THE BOOKHAMS' RESIDENTS ASSOCIATION

## Minutes of the Committee Meeting held on Monday 1<sup>st</sup> December 2014 at St Nicolas Pastoral Centre at 7.45pm

**Present:** Peter Seaward (chair), Michael Agius, Chris Pullan, John Allen, Michael Anderson, David Cox OBE, Frances Fancourt, Stan Miles, Ray Pritchard, Jim Smith OBE, Nick Forrer (Minutes),

Invited Councillors; Cllr. Stella Brooks, Cllr. Clare Curran, Cllr. Jatin Patel,

Co-opted and Honorary Members; John Howarth

Ordinary Members; Keith Francis.

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### 1 Apologies:

Andrew Freeman, Michelle Hudspith, Elizabeth Hudson, Les Huett, David Smith, Cllr. Lucy Botting, Cllr. John Chandler, Cllr. Paul Newman, Arthur Field.

### 2 Minutes

2.1 The Minutes of the previous meeting were accepted as an accurate record, subject to a correction to 3.1.3, 3.1.4, 3.1.6 and 5.4.2.

### 3 Matters Arising

#### 3.1 Previous Actions

3.1.1 7th July item 0 fatal accident at Lower Road & East Street. Cllr. Clare Curran will monitor progress of the investigation. No update as of present.

**Action:** Cllr. Clare Curran

3.1.2 7<sup>th</sup> July item 3.2 Yellow Lines. Cllr. Paul Newman to investigate the placement of yellow lines and this will be discussed at the December meeting.

**Action:** Cllr. Paul Newman

3.1.3 7<sup>th</sup> July item 6.2.3 Christmas Tree Lights. A new contractor needs to be identified for the installation of permanent wiring. Carried forward to next year (2015).

**Action:** John Allen, David Smith  
& Peter Seaward

3.1.4 7<sup>th</sup> July item 8.3 Tree Officer demeanour. This to be discussed in conjunction with other local Associations with the Council and Cllr. Stella Brooks. Cllr Stella Brooks gave an update which involved a more active approach to TPO.

**Action:** Ongoing, with Cllr. Stella  
Brooks and Francis  
Fancourt

- 3.1.5 Completion of the **Business Maps** index showing the business premises with their name and trade indexed against their location in Bookham. Once completed Squiggle will print the map which then can be displayed on a new Notice Board in Lower Road Car Park. This will require a licence from MVDC. Subsequently it was determined that planning permission is no longer required. The approval for the money to support this activity will be delegated to the Treasurer in consultation with the Actioner. The project manager for the installation will be Arthur Field.

6<sup>th</sup> October item 11.2. Licence for and relocation of Notice Board to Lower Shott.

The approval for the expenditure to support these activities will be delegated to the Treasurer in consultation with the Actioners. The project manager for both these installations will be Arthur Field.

**Action:** Nick Forrer

- 3.1.6 1<sup>st</sup> September item 8.2.1.1. Further traffic calming and speed reduction for Church Road. Cllr Clare Curran is proposing that a table be placed in Church Road near the Post Office. In progress and carried forward.

**Action:** Michael Agius

- 3.1.7 1<sup>st</sup> September item 8.3.1. Clutter around the Village.

The Kebab premises also need to be approached about the colourful shop front and the sign above which protrudes over the pavement. Particularly as the locality is in a Conservation Area. Subsequent planning permission application now withdrawn. No further action envisaged..

**Action:** Stan Miles to monitor

- 3.1.8 1<sup>st</sup> September item 8.3.2. "A" boards on village pavements making it hard to navigate around. Those retail units that do this, need to be made aware that they may be liable if this results in damage to others or an accident.

**Action:** David Smith

- 3.1.9 1<sup>st</sup> September item 10.2. Long term parking plans and parking enforcement at Lower Shott to be reported back in December.

The proposal to have the first 30 minutes free at the Lower Shott car park is to be decided in December.

**Action:** Cllr. Paul Newman

- 3.1.10 1<sup>st</sup> September item 10.3. Commemoration Day. Suitable ways of commemorating this to be reported back at a later date.

**Action:** Jim Smith OBE

- 3.1.11 6<sup>th</sup> October item 6. BRA Questionnaire. A small working sub-group to be formed with the involvement of Nick Forrer, Ray Pritchard, David Cox, Les Huett and Cllr Clare Curran. Notes to be prepared in January.

**Action:** Nick Forrer

3.1.12 3<sup>rd</sup> November item 5.1.1 Chalk Pit Lane development. Cllr. Clare Curran reported that this has been withdrawn.

3.2 There were no other matters arising that were not elsewhere on the agenda.

#### **4 Correspondence**

4.1 There was no correspondence to discuss.

#### **5 Sub-Group Updates**

##### **5.1 Planning**

5.1.1 Planning application for the land to the rear of Photo-Me, Church Road. It is disappointing that the developer has used the viability of the development to minimise the number of affordable homes to be built on that site. There is also concern that the road network on the site may not be sufficient to support access and ingress to the site.

5.1.2 Howard of Effingham School development with Berkley Homes. This is a hybrid plan where the upgrade of the school is to be funded by building of more homes on Green Belt Land.

The school does need to be upgraded to make it fit for modern purposes and to accommodate the increased numbers of pupils over the years. There is a lack of space on the site and hence it is desirable and essential to find a way of improving the school.

Questions to resolve are how do we fund this school, how do we deal with the traffic flows to the school and any new housing, what surrounding infrastructure do we need to support the development, will there be any impact on local flooding, etc.

It was generally agreed that a new school is needed but the concern was how should this be achieved.

##### **5.2 Environment**

###### **5.2.1 Trees**

Francis Fancourt reported that most of the money from the Council for the planting and maintenance of trees had been spent. A further £200 will be required for tree planting in January. This will be looked at by the Treasurer.

**Action:** Chris Pullan & Francis Fancourt

###### **5.2.2 Tree Commemoration**

Jim Smith raised that Thomas Flack Trust Fund might be the route for obtaining a grant. Peter Seaward will write to Stella on this.

**Action:** Peter Seaward

### 5.2.3 **Lower Shott Yellow Lines**

Cllr. Clare Curran reported that the yellow lines will be adjusted next week after approval by the committee.

### 5.2.4 **Lower Shott Parking**

Cllr. Paul Newman reported that free parking next to the shops for 30 minutes or less will be put in place. However the shops had no interest in a parking permit as there was no guarantee of a place when needed.

There have been various proposals for parking at £1 for 3 hours, £2 for 6 hours and £3 for all day. There was a counter proposal for £1 for 4 hours and £2 for all day.

### 5.3 **Health:**

5.3.1 Eastwick Surgery looking to close its list as it is close to full capacity. However Fairfield Surgery is still open for new patients.

### 5.4 **Buses:**

5.4.1 Keith Francis reported that at the bus meeting on 4<sup>th</sup> November that the 479 won't be doing the East Horsley loop. There is an issue that the busses are not running to time and are either too early or late. It was appreciated that the 477 now goes along the A246.

There will be a bus review shortly and so any comments to Keith Francis will be much appreciated.

## 6 **Annual Objectives**

## 7 **Any Other Business**

7.1 Michael Anderson reported that **Norwood Liaison Committee** is looking to upgrade their facilities with some £600,000. There are two sites of Special Scientific Interest (SSR). The upgrade will be starting in 2016 on the 81 acre site to improve what they do.

7.2 John Howarth reported on **Transform Leatherhead** meeting where there were some 80 to 100 people. The objective was to entice some £100m of private money to the Leatherhead area. There was broad acceptance for looking forward for the area and not just for the town. During the next 2 years there will be looking for potential prospectuses.

7.2.1 Michael Anderson reported that the newsagent shop at the corner of The Park and Church Road had closed and will be turned into the Meeting Place Community Hub for all to visit from 1<sup>st</sup> January. The owners are looking to turn it into a residential dwelling after six months as long a planning permission been granted.<sup>1</sup>

## 8 **Next BRA Meeting: Monday 5<sup>th</sup> February 2015**

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<sup>1</sup> There is a web link:- <http://www.bookhamvillage.co.uk/news/more/70>